

DEMONSTRATING COMPLIANCE WITH THE CONVEYANCING QUALITY SCHEME (CQS)

**for Partners, Heads of Conveyancing, SRO's, Conveyancing Fee Earners and
Supervisors**

WEDNESDAY 6 SEPTEMBER 2023 – 14:00 – 17:15

Registration:	13.30
Venue:	The Causerie Suite, Carlton Hotel, East Overcliff Drive, Bournemouth, Dorset BH1 3DN
Parking:	Please note the entrance to the car park is in Grove Road. There is no charge for BDLS delegates to park – just inform Reception of their car registration number when they arrive. The car park has recently been extended so there is now plenty of parking available. Alternatively, there is metered street parking on the roads around the hotel.
Cost:	£95 Solicitor Member; Associate Member; Trainees (Solicitor, Cilex & Apprentices) £145 Non Member of BDLS
Booking Reference:	970
CPD:	3
SRA Competence:	A and B SRA Statement of solicitor competence Solicitors Regulation Authority

The seminar is aimed at Partners, Heads of Conveyancing, SRO's, Conveyancing Fee Earners & Supervisors and those charged with implementing and managing quality standards in the practice.

In February 2022 The Law Society announced CQS accreditation practices should be following the new CPMS (Feb 22) and be 'assessment ready' from 1st May 2022.

The Law Society is now actively undertaking onsite CQS assessments in practices nationwide and clear patterns and trends are being identified where practices are unable to meet the requirements of the CQS Scheme Rules, which could potentially compromise their accreditation status.

The onsite assessment is both technical and qualitative and requires CQS accredited firms to demonstrate compliance with the requirements of the CQS scheme throughout the practice, including the ability to evidence the Core Practice Management Standards and The Law Society Conveyancing Protocol through their conduct of conveyancing files. Practices are selected for assessment by The Law Society both reactively and through random selection.

This seminar is specifically designed for firms who are both CQS accredited, and those firms who are currently working towards attaining accreditation.

The presenter, Tracy Thompson, who is appointed CQS Lead Assessor, will provide guidance to interpret the requirements of the standard whilst gaining practical experience of how to develop and implement those requirements.

The session will look in detail at:

- The onsite assessment detail.
- 2022 updates to the CQS scheme.
- Key requirements of the Core Practice Management Standard (CPMS)
- Implementing the required policies and procedures of CQS within your practice.
- How to adequately demonstrate compliance with CQS.
- Key areas of The Law Society Conveyancing Protocol (6th Edition)
- 2022/2023 key areas of non-compliance
- The new SRO exam
- Imminent changes due to the CQS application process

This session will equip you with the in depth practical and technical expertise needed to successfully and swiftly implement policies and procedures to enable you to survive the assessment.

Please note this is a repeat of the course previously run by Tracy in 2022, although slightly updated to highlight the changes to the CPMS in 2022, key areas of non-compliance, the new compulsory SRO exam and imminent changes to the application process.

Speaker Profile:

Tracy Thompson is a 15 year qualified property lawyer who has spent over two decades in the legal profession, having been managing partner in a Merseyside multi million pound multidisciplinary practice. Tracy possesses a diverse mix of skills and is highly experienced in both operational management, business strategy and risk management. Tracy is extremely passionate about compliance with quality standards having been appointed to The Law Society Lexcel Panel in 2013. Tracy has been a Law Society Lexcel consultant and Lexcel assessor for over 10 years and was appointed as Lead Assessor for the Law Society Conveyancing Quality Scheme (CQS) in 2019.



Tracy wears many different hats and is a well-known legal trainer, risk and compliance consultant specialising in CQS, Lexcel and AML, in addition to providing general risk management services to many practices nationwide.

Please book online at:

<https://www.bournemouthlaw.com/bournemouth-district-law-society-lectures>

Course Notes: For environmental reasons, BDLS will no longer be providing printed course notes at lectures. Lecture notes will be emailed to delegates in advance for either printing or accessing via their laptop or alternative device on the day.

Payment for lectures: Please be aware that payment must be received at the office **before** the lecture takes place. Course bookings will only be confirmed upon payment. All payments are to be paid by BACS. No refunds within 7 days of the course.