

## Lecture Programme 2023

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Live Webinars
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Face to Face Lectures
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Date and Time	Title	Format	Lecturer	Venue
1 March 2023 14:00 – 17:15	Tax and Trust Update	Face to Face	John Bunker	Marsham Court Hotel
7 March 2023 10:00 – 12:15	WEBINAR Supervision: A Best Practice Guide for Law Firms	Live Webinar	Paul Bennett	Zoom
9 March 2023 16:00:18:00	Networking Can Be Fun! Tips on how to enjoy and get the most out of attending events	Face to Face	Simon Scarborough	Marsham Court Hotel
16 March 2023 14:00 – 16:15	Family Law Update	Face to Face	HHJ Christopher Simmonds	Carlton Hotel
21 March 2023 14:00 – 17:15	Residential Conveyancing Update 2023	Face to Face	Ian Quayle	Carlton Hotel
19 April 2023 12:00 – 13:00	WEBINAR Meaningful File Reviews – Complying with CQS	Live Webinar	Tracy Thompson	Zoom
20 April 2023 13:30 – 16:45	Commercial Property	Face to Face	Richard Snape	Marsham Court Hotel
18, 20, 25 & 27 April 2023 09:00 – 13:00	WEBINAR Mental Health First Aid Certificate	Live Webinar	Lou Larkum, Mindcare Training	Online Platform
2 and 10 May 2023 10:00 – 12:45	WEBINAR: Family Law for Support Staff	Live Webinar	Safda Mahmood	Zoom
4 May 2023 12:00- 13:00	WEBINAR: Lease Extensions and Enfranchisement for Residential Conveyancers – Top Tips	Live Webinar	Matthew Lewis	Zoom
11 May 2023	Deaf Awareness Training	Face to Face	WDDA	Marsham Court Hotel
18 May 2023 13:30 – 17:15	Older Client Update	Face to Face	Caroline Bielanska	Marsham Court Hotel
25 May 2023 10:00 – 12:00	WEBINAR Tricky Issues for Busy Conveyancers	Live Webinar	Ian Quayle	Zoom
19 June 2023 17:00 – 19:00	BDLS AGM (members only)	Face to Face		Captains Club Hotel
20 June 2023 10:00 – 12:00	WEBINAR Personal Injury Update	Live Webinar	Andrew McLoughlin	Zoom
27 June 2023 11:00 – 12:00	WEBINAR Planning Law for Conveyancers	Live Webinar	Richard Snape	Zoom
4 July 2023 11:30 – 13:00	WEBINAR Anti Money Laundering and Client Due Diligence for Support Staff	Live Webinar	Kayleigh Smale, Teal Compliance	Zoom
14	Employment Law Lecture – Topic TBC	Face to Face	Craig Ludlow 3PB	Marsham Court Hotel
6 September 2023 14:00 – 17:15	SAVE THE DATE CQS for Partners	Live Webinar	Tracy Thompson	Zoom
7 September 2023 10:00 – 13:15	SAVE THE DATE CQS for Support Staff	Live Webinar	Tracy Thompson	Zoom
26 September 2023 10:00 – 11:00	WEBINAR – To be Confirmed	Live Webinar	Ian Quayle	Zoom
28 September 2023	SAVE THE DATE Compliance Conference	Face to Face	Various	Marsham Court Hotel
<b>5 October 2023</b> <b>14:00 – 17:15</b>	<b>TBC</b>	Face to Face	<b>Andrew McLoughlin</b>	<b>TBC</b>
10 and 17 October 2023 09:30 – 11:00	WEBINAR Conduct Issues in Conveyancing	Live Webinar	Lorraine Richardson	Zoom
19 October 2023	SAVE THE DATE Private Client Conference	Face to Face	Various	Marsham Court Hotel
16 November 2023	SAVE THE DATE Property Law Conference	Face to Face	Various	Marsham Court Hotel

For further details and booking forms please visit Bournemouth and District Law Society Website – [www.bournemouthlaw.com/lectures](http://www.bournemouthlaw.com/lectures) or scan here:

Email: [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com)





## TAX AND TRUST UPDATE

**WEDNESDAY 1 MARCH 2023 – 14:00 – 17:15**

<b>Registration:</b>	13.30
<b>Venue:</b>	Marsham Court Hotel, 3 Russell Cotes Road, Bournemouth BH1 3AB
<b>Parking:</b>	This is at the rear of the hotel (postcode BH1 3AU) and there is no parking charge. On arrival, please inform hotel reception of your car registration number and, when you leave, ask for the exit code to raise the exit barrier. Alternatively, there is parking at Berry Court in St Peter's Road, Central Car Park in Upper Hinton Road or street parking around the hotel.
<b>Cost:</b>	£95 – Member and Associate Members of BDLS/Trainees (Solicitors; Cilex; Apprentices) £145 – Non Member of BDLS
<b>CPD:</b>	3

### This course will include:

- **Tax & estate planning:**

Following the Autumn Statement's squeeze on taxpayers, with stealth taxes and reductions in allowances, some careful thinking is needed by clients, including executors and trustees. Many clients will be paying more tax, in lifetime on death, simply by doing nothing. IHT is the classic "stealth tax" where the IHT "tax take" is increasing by a third over 5 years.

There are opportunities for reviewing estate planning, for individuals and couples, which can help mitigate the effects of this squeeze. We will explore these areas on which you might advise clients:

- Inheritance Tax (IHT): what wills and trusts, and lifetime planning can help mitigate long term tax?
- Capital Gains Tax (CGT) and Dividend tax: the huge cuts in CGT gains allowances and dividend allowances could be mitigated with some financial planning input.
- Estates and Trusts: the cuts in allowances coming in 2023/24 mean changes in various elements of estate and trust practice are needed.
- Income tax freeze: steps some individual clients can take.

- **TRS Updates**

We will also identify any developments of significance on the Trust Register

This lecture will be presented by **JOHN BUNKER**. John is a freelance lecturer and also a Consultant Solicitor and Chartered Tax Adviser with Irwin Mitchell LLP. John is the co-Editor of the Law Society's new IHT Planning Handbook (published Dec 2020) of which he wrote one third. With over 30 years of experience as a solicitor specialising in wills, trusts, estate and tax planning, and more than 25 years as a Chartered Tax Adviser, John serves on HMRC's Capital Taxes Liaison Group and the TRS sub-group helping HMRC with the guidance needed on the TRS Manual for 5MLD, and on TACT's Private Trusts Committee. John served as Chair of the Chartered Institute of Taxation's Private Client (UK) Tax committee for 3 ½ years until Sept 2021, and on the HMCTS Probate Advisory Group (representing STEP) for 18 months until Nov 2021.



John created his role in technical development and know-how, originally for Thomas Eggar's 100 strong Private Client team, in 2012 after 23 years as a partner. This role developed within Irwin Mitchell Private Client to include teams in offices across the country. Alongside this John has developed external training work in a freelance capacity. He brings enthusiasm for his subject, where he seeks to illuminate technical details with practical insight, to training for local law societies, the Law Society, STEP nationally, branches of STEP, CIOT, SFE and other professional groups, as well as MBL, Professional Conferences and individual firms.

**BOOKING FORM**  
**TAX AND TRUST UPDATE**  
**WEDNESDAY 1 MARCH 2023 – 14:00 – 17:15**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 22 February 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£95		
Non Member	£145		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>952/<i>insert delegate name/initials</i></b>



## WEBINAR: SUPERVISION – A BEST PRACTICE GUIDE FOR LAW FIRMS

**TUESDAY 7 MARCH 2023 – 10:00 – 12:15**

**Webinar details:** The platform is **Zoom** and can be viewed on a mobile, tablet, laptop or PC. The link to join will be emailed to you nearer the time. It would be helpful to download Zoom on to your device beforehand - the app is Zoom Cloud Meetings. Please note that it may not be possible to access your video and microphone if you are remote accessing your office computer - you may want to forward the link.

**Cost:** £70 – Member and Associate Members of BDLS/Trainee Solicitor  
£100 – Non-Member of BDLS

2 hours CPD

**This webinar is suitable for supervisors/line managers of any level within a law firm and will cover:**

- **What does good supervision look like?**
- **What the SRA will focus on if there is a problem**
- **Remote, in person and hybrid supervision options – how to adapt supervision for every working environment**
- **Best practice supervision – the importance of structure to the supervisee and supervisor**
- **How to get the best out of your team?**
- **Why have supervision skills become more important in the last 5 years? Covid, #MeToo, SRA enforcement, rising PII etc.**
- **If sports people need a coach on fundamental skills to maintain their sporting prowess what are solicitors able to learn from this?**
- **Staff motivation and wellbeing and an insurer's perspective**
- **What simple changes can you adopt?**

This webinar will be presented by **PAUL BENNETT** Paul is the Chair of the Law Society of England and Wales Regulatory Processes Committee (RPC) and Law Management Section (LMS). He has delivered training to lawyers and law firms for more than 15 years on management and regulation issues. Paul solves problems for law firms and professional practices. He is a solicitor, mediator and arbitrator who advises daily on law firms and solicitors on SRA regulatory matters, on mergers and acquisitions, employment, and partnership law. Clients have included the Law Society on the SRA's 2019 reform programme and a number of the legal regulators. An author of four legal books and numerous articles on the legal profession, Paul aims to give solutions to legal and management problems for clients.

### BOOKING FORM

## WEBINAR: SUPERVISION – A BEST PRACTICE GUIDE FOR LAW FIRMS

**TUESDAY 7 MARCH 2023**

**10:00 – 12:15 VIA ZOOM**

Please complete and return this slip to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com)

Bournemouth and District Law Society, Borough Chambers, Fir Vale Road, Bournemouth BH1 2JJ Tel: 01202 587551

No*	Membership Type	Cost
	Solicitor Member	£70
	Associate Member	£70
	Members of the BDJLD	£70
	Trainee Solicitor	£70
	Non-Member	£100
<b>BACS payment made for</b>		<b>£</b>

Payment by BACS:

Account Name: Bournemouth & District Law Society  
Account No: 56568851 Sort Code: 56-00-35

Important: Please quote reference "935/initials or surname of delegate"

Name of Delegate(s)	
Name of Firm	
Email	



## NETWORKING IS FUN!

### Tips on how to enjoy and get the most out of attending events

**THURSDAY 9 MARCH 2023 – 16:00 – 18:00**

**Registration:** 15:30

**Venue:** Marsham Court Hotel, 3 Russell Cotes Road, Bournemouth BH1 3AB  
**Parking:** This is at the rear of the hotel (postcode BH1 3AU) and there is no parking charge. On arrival, please inform hotel reception of your car registration number and, when you leave, ask for the exit code to raise the exit barrier. Alternatively, there is parking at Berry Court in St Peter's Road, Central Car Park in Upper Hinton Road or street parking around the hotel.

**Cost:** £40 – Member and Associate Members of BDLS/Trainees/Members of BDJLD  
(including drinks/canapés) £65 – Non-Member of BDLS

**CPD:** 1

**This one hour course is suitable for people who are starting out in their business life and relatively new to networking or those who need to gain confidence to attend events. It will cover:**

- **Myths around networking**
- **Always put networking events in your work diary ...treat it as a client meeting**
- **Tips on how to start a conversation – where and who to head to; where to position yourself**
- **Have the mindset to meet new business friends, not to get business**
- **The importance of follow up and how to follow up**

**This talk will be followed at 17:00 by the opportunity to network over drinks and canapés**

#### **Speaker Profile:**

This course will be presented by **Simon Scarborough**. Simon founded his consultancy, Simon Scarborough Associates Ltd, nearly 10 years ago. He moved from London to Dorset in 2011 as he wanted to create a better work life balance and be able to give back more. He had worked in London for nearly 20 years running hotels principally in the Mayfair area. In addition, he oversaw a country house estate, golf courses and London apartments.

Simon has always had a natural passion and drive to only employ happy, smiley team members. He believes skills can be trained but wanting to be there, caring and consistently going the extra mile need to come from within and the “wins” for the business are tenfold.

Since starting his consultancy Simon works within many industry types and leaders encouraging them to recruit happy people, create the right teams and develop their team by looking at their positives. He is a business and professional mentor at all levels within an organisation. Simon also believes treat everybody how you want to be treated yourself. He will discuss with you his approach to fun and effective networking dispelling the myths and pitfalls some of us believe! It will be fun and thought provoking.



**BOOKING FORM**  
**NETWORKING IS FUN!**  
**Tips on how to enjoy and get the most out of attending events**

**THURSDAY 9 MARCH 2023**

**16:00 – 18:00 – MARSHAM COURT HOTEL, 3 RUSSELL COTES ROAD, BOURNEMOUTH BH1 3AB**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by Tuesday 2 March 2023

<b>Membership Type</b>	<b>Cost</b>	<b>Name of Delegate(s)</b>	<b>Email address</b>
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£40		
Non Member	£65		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>943/<i>insert delegate name/initials</i></b>



## FAMILY LAW UPDATE

**THURSDAY 16 MARCH 2023 – 14:00 – 16.15 PM**

**Registration:** 13.45  
**Venue:** Carlton Hotel, East Overcliff Drive, Bournemouth, Dorset BH1 3DN  
**Cost:** £55 – Member and Associate Members of BDLS/Trainee Solicitor  
 £95 – Non Member of BDLS

**2 hours CPD**

**The Lecture will cover :**

- **The qualified legal representative – what are they; what are the rules**
- **A legal update – money and children (to include public law)**
- **Just off the press – to cover what is at the forefront of family law in early 2023**

This lecture will be presented by HHJ Christopher Simmonds - a Family Circuit Judge and the Designated Family Judge for Dorset. He was originally a District Judge appointed in 2010. He sat in the Principal Registry of the Family Division until his transfer to the Western Circuit in November 2015. He has been the Lead Regional Judge for the Court of Protection (South West), a Commissioner of the Judicial Appointments Commission and former Course Director at the Judicial College (Family). Before being appointed he was a Solicitor and Partner in the firm of Davis Simmonds & Donaghey specialising in Public Law Proceedings and a member of the Children Panel. He has written numerous articles on family law to include section 38(6) Applications and Secure Accommodation Orders and is editor of A Practical Guide to Family Proceedings

**BOOKING FORM  
FAMILY LAW UPDATE  
THURSDAY 16 MARCH 2023 – 14:00 – 16:15**

Please complete and return this slip with your payment to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com)

No*	Membership Type	Cost
	Solicitor Member	£55
	Associate Member	£55
	Trainee Solicitor	£55
	Non-Member	£95
<b>BACS* payment made for</b>		<b>£</b>

\*Please indicate

**PAYMENT BY BACS ONLY**

Account Name: Bournemouth & District Law Society  
 Account No: 56568851 Sort Code: 56-00-35.  
 Important: **Please quote reference “949/initials or surname of delegate”**

Name of Delegate(s)	
Name of Firm	
Email	

**Parking:** Please note the entrance to the car park is in Grove Road. There is no charge for BDLS delegates to park at the hotel – they will just need to let Reception have their car registration number when they arrive. The car park has recently been extended so there is now a lot more parking available. Alternatively there is metered street parking on the roads around the hotel.



## RESIDENTIAL CONVEYANCING UPDATE 2023

**TUESDAY 21 MARCH 2023 – 14:00 – 17.15**

<b>Registration:</b>	13.45
<b>Venue:</b>	Carlton Hotel, East Overcliff Drive, Bournemouth, Dorset BH1 3DN
<b>Cost:</b>	<p><b>Parking:</b> Please note the entrance to the car park is in Grove Road. There is no charge for BDLS delegates to park – just inform Reception of their car registration number when they arrive. The car park has recently been extended so there is now plenty of parking available. Alternatively, there is metered street parking on the roads around the hotel.</p> <p>£95 – Member and Associate Members of BDLS/Trainees (Solicitors; Cilex; Apprentices) £145 – Non Member of BDLS</p>
<b>CPD:</b>	3

**This course is suitable for conveyancers of all levels of experience and will explore:**

- **Best practice in residential leasehold conveyancing - CQS compliance , leaseholder protection, and lessons from recent case law.**
- **Onboarding residential clients and scoping the retainer - tips and traps.**
- **Recent developments in due diligence - client inspection, survey/valuation, essential and necessary searches, and connecting to client objective.**
- **Reporting on title in residential transactions - dealing with defective title, easements and covenants, formatting the report and getting the message across.**

**Extensive notes will be provided and there will be time allocated for delegate questions.**

This lecture will be presented by **IAN QUAYLE**. After many years in private practice, undertaking both commercial and residential work, Ian has spent the last 13 years delivering training courses in connection with property law for a number of leading training providers. Ian has presented over 1500 training courses on a variety of property law related matters. He has also undertaken consultancy work for a number of law firms and organisations looking at conveyancing systems, claims and complaints. His relaxed, informative, and engaging style, combined with extensive legal and practical knowledge, ensures his courses are always well attended.



### BOOKING FORM RESIDENTIAL CONVEYANCING UPDATE 2023 TUESDAY 21 MARCH 2023 – 14:00 – 17:15

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 14 March 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£95		
Non Member	£145		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>950/insert delegate name/initials</b>



## WEBINAR: MEANINGFUL FILE REVIEWS – COMPLYING WITH CQS

WEDNESDAY 19 APRIL 2023 – 12:00 – 13:00

<b>Webinar details:</b>	The platform is <b>Zoom</b> and can be viewed on a mobile, tablet, laptop or PC. The link to join will be emailed to you nearer the time. It would be helpful to download Zoom on to your device beforehand - the app is Zoom Cloud Meetings. Please note that it may not be possible to access your video and microphone if you are remote accessing your office computer - you may want to forward the link.
<b>Cost:</b>	£35 – Solicitor Member; Associate Member; Trainees (Solicitor, Cilex & Apprentices) £50 – Non-Member of BDLS
<b>CPD:</b>	1

**CQS requires all accredited practices to have a procedure for ‘regular, independent file reviews, of both the management of the file and its substantive legal content.’**

**Obtaining and reviewing the data from file reviews is invaluable in establishing with certainty if files are being managed not only in accordance with the firm’s own policies and procedures, but also to identify if the key requirements of regulation, legislation and of course quality standards such as CQS and Lexcel are being adhered to.**

**With CQS onsite assessments now being carried out by The Law Society as a matter of course following the changes to the standard from May 2022, CQS accredited practices need to ensure they not only understand the criteria for file reviews, but also which key elements of the file should form part of the review and why.**

**Upon inspection, accredited practices will be required to evidence their rationale behind their file review criteria. In addition, the file review records, and data obtained from them will be reviewed and analysed to ensure compliance with the standard.**

**Paying close attention to the wording of the standard is often overlooked; this session will contain valuable information from CQS lead assessor, Tracy Thompson, as to how to interpret what The Law Society expect to see in practice.**

**Whilst this virtual classroom seminar is specifically aimed at practices who are CQS accredited, or working towards CQS accreditation, it will also benefit practices who are new to undertaking file reviews in their practice.**

**This live and interactive session will cover the following:**

- Explain the importance of setting an appropriate criteria for the file review regime.
- Provide guidance as to what considerations should be made when setting their criteria.
- Provide clarity as to which key components of the file should be reviewed as part of the process.
- Examine a specimen file review form.
- Consider how practices should be reviewing the data generated from the file reviews and how best this can feed into the firm’s overall risk management strategy.



## Speaker Profile:

This webinar will be presented by **Tracy Thompson**, a lawyer who has spent over two decades in the legal profession, most recently as managing partner of a Merseyside multi-disciplinary practice. She is very hands on in her approach to management and has a unique perspective of the many challenges facing law firms.



Tracy possesses a diverse mix of skills and is highly experienced in operational management and risk management. She provides valuable practice management support to many law firms nationally and is an experienced trainer particularly in the areas of Law Firm Compliance, Health & Safety and Quality Management Standards. Tracy is a Law Society accredited Lexcel Consultant and a Lexcel Assessor for both the England & Wales standard, and the International standard and was recently appointed as Lead Assessor for the Law Society's Conveyancing Quality Scheme.

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## BOOKING FORM

### WEBINAR: MEANINGFUL FILE REVIEWS – COMPLYING WITH CQS

WEDNESDAY 19 APRIL 2023 – 12:00 – 13:00

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 12 April 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£35		
Non Member	£50		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	959/ <i>insert delegate name/initials</i>

## COMMERCIAL PROPERTY

THURSDAY 20 APRIL 2022 – 13:30 – 16:45

**Registration:** 13.15

**Venue:** **Marsham Court Hotel** 3 Russell Cotes Road, Bournemouth BH1 3AB

**Parking:** This is at the rear of the hotel (postcode BH1 3AU) and there is no parking charge. On arrival, please inform hotel reception of your car registration number and, when you leave, ask for the exit code to raise the exit barrier. Alternatively, there is parking at Berry Court in St Peter's Road, Central Car Park in Upper Hinton Road or street parking around the hotel.

**Cost:** £95.00 – Member and Associate Members of BDLS  
£145.00 – Non Member of BDLS

**3 hrs CPD**

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Commercial property is undergoing major changes in the post-Covid era. The course aims to look at some of the changes.

Topics covered include:

- Post Covid debt claims;
- Lease renewals in the post lockdown era;
- Break clauses in the light of the case of Thomas v Turner;
- Service charges in the light of the Supreme Court case of Sara & Hossein v Blacks;
- The latest on Energy Performance Certificates;
- The Levelling-Up and Regeneration Bill and high street rental auctions;
- Auction sales in the light of SPS v Mahil;
- Latest Developments in planning

This lecture will be presented by:-

**Richard Snape** – has been the Head of Professional Support at Davitt Jones Bould since 2002. He speaks at numerous courses for law societies all over the country, various public courses, in-house seminars within solicitors firms and has also talked extensively to local authorities and central government bodies. His areas of specialism include both commercial and residential property, in particular in relation to local government law, conveyancing issues, development land, commercial property and incumbrances in relation to land.

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**BOOKING FORM**  
**LECTURE – COMMERCIAL PROPERTY**  
**THURSDAY 20 APRIL 2023 – 13:30 – 16:45**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) no later than 13 April 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£95		
Non Member	£145		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Payment Reference</b>	945/ <i>insert delegate name/initials</i>

## WEBINAR: MENTAL HEALTH FIRST AIDER CERTIFICATION COURSE

**TUESDAY 18, THURSDAY 20, TUESDAY 25 AND THURSDAY 27 APRIL –  
09:00 – 13:00**

**Webinar details:** The platform is **Zoom** and can be viewed on a mobile, tablet, laptop or PC. The link to join will be emailed to you nearer the time. It would be helpful to download Zoom on to your device beforehand - the app is Zoom Cloud Meetings. Please note that it may not be possible to access your video and microphone if you are remote accessing your office computer - you may want to forward the link.

**Cost:** £250 – Member and Associate Members of BDLS/Trainee Solicitor  
£290– Non-Member of BDLS  
**(Fees are discounted for BDLS – RRP £325)**

**CPD:** 16 hours

We are delighted to offer the new Mental Health First Aider course with MHFA England through Mindcare Training. This is a certificated course which includes a 3 year accreditation with the Department of Health

### About the MHFAider course:

- MHFAiders® will gain the knowledge and skills to spot the signs of a person experiencing poor mental health, the confidence to start a conversation and a wealth of tools to signpost to appropriate support.
- When the training ends, a comprehensive package of support will be given to MHFAiders throughout their 3 years certification - so people are confident, empowered, and motivated to carry out the role.
- MHFAiders® will receive automatic 24/7 digital support through the MHFAiders Support App. In the app you will find exclusive resources, ongoing learning opportunities and the benefit of joining England's largest community of trained MHFAiders®
- Mindcare Training also offer quarterly debriefs to allow you to discuss your role in a supportive space.

### How the course will be delivered:

- The course will be run online with Louise Larkum (MHFAEngland Instructor and Education professional). For further information visit [www.mindcaretraining.com](http://www.mindcaretraining.com)
- 
- The course consists of 4 x 4-hour sessions online broken up over 4 days.
- The sessions will be interactive, with quizzes, breakouts, and films with lived experience.

### Costs and takeaways:

MHFAiders® will receive a learner bundle, which includes:

- A hardcopy workbook
- A digital MHFA manual
- Access to the MHFAider® support package for three years, including:
  - The MHFAider Support App®
  - Exclusive content and online events
- An MHFAider® lanyard and ALGEE action card



# BOOKING FORM

## WEBINAR: MENTAL HEALTH FIRST AIDER CERTIFICATION COURSE

**TUESDAY 18, THURSDAY 20, TUESDAY 25 AND THURSDAY 27 APRIL – 09:00 – 13:00**

Please complete and return this slip with your payment by email to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com)

No	Membership Type	Cost
	Solicitor Member	£250
	Associate Member	£250
	Trainee Solicitor	£250
	Non-Member	£290
<b>BACS payment made for</b>		<b>£</b>

### PAYMENT BY BACS ONLY

BACS: Account Name: Bournemouth & District Law Society  
Account No: 56568851 Sort Code: 56-00-35.  
Important: Please quote reference "947/initials or surname of delegate"

Name of Delegate(s)	
Name of Firm	
Email	
Address (to send MFHA Manual)	

## **WEBINAR: FAMILY LAW FOR SUPPORT STAFF**

### **TUESDAY 2 MAY AND WEDNESDAY 10 MAY 2023 – 10:00 – 12:45**

**Webinar details:** The platform is **Zoom** and can be viewed on a mobile, tablet, laptop or PC. The link to join will be emailed to you nearer the time. It would be helpful to download Zoom on to your device beforehand - the app is Zoom Cloud Meetings. Please note that it may not be possible to access your video and microphone if you are remote accessing your office computer - you may want to forward the link.

**Cost:** £115 – Member and Non-Members of BDLS

**CPD:** 5

#### **The areas to be covered are:**

##### **Taking Instructions and Funding**

- What methods are used to resolve matters?
- How does mediation and Arbitration work?
- What about use of Miams?
- Funding

##### **Divorce – The Old and the New**

- Changes to Divorce law and Procedure
- Use of the Portal
- Completing the Applications Online – Step by Step Guide
- The Process from beginning to End

##### **Orders for Personal Protection (Non - Molestation and Occupation Orders)**

- Relevant law and Practice
- Completing the Applications – Step by Step Guide

##### **Financial Orders and other forms of Financial Remedy**

- Orders available, criteria and procedure
- Completing the Application and Form E
- Consent Orders – What clauses are used and why?

##### **Children Proceedings – Disputes between individuals**

- Private and Public Law
- Parental Responsibility and type of orders
- Completing the forms
- Preparing Statements
- Running Care Cases



This course will be presented by **SAFDA MAHMOOD** - Senior Solicitor and Advocate, as well as a nationally recognised Professional Development provider. Safda has practiced and lectured in Family Law for over 26 years and is on the Law Society Children Law Accredited Panel, specialising in Children and Adoption Law.



As an author, he has written for various publications, such as Jordans' Family Law Journal, The Legal Executives Journal, Solicitors Journal and the Law Society. Safda is co-author of the title 'Child Care and Protection: Law and Practice: Sixth Edition, by Wildy, Simmons and Hill Publishing, and has recently written Covid-19 and Family Law in England and Wales – The Essential Guide' 1st Edition, by Law Brief Publishing, as well as the Law Society Children Law Handbook 2021, 1st Edition

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**BOOKING FORM**  
**WEBINAR – FAMILY LAW FOR SUPPORT STAFF**  
**TUESDAY 2 MAY AND WEDNESDAY 10 MAY 2023**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 25 April 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Members and Non-Members	£115		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>951/<i>insert delegate name/initials</i></b>

## WEBINAR: LEASE EXTENSIONS AND ENFRANCHISEMENT FOR RESIDENTIAL CONVEYANCERS – TOP TIPS

**THURSDAY 4 MAY 2023 – 12:00 – 13:00**

**Webinar details:** The platform is **Zoom** and can be viewed on a mobile, tablet, laptop or PC. The link to join will be emailed to you nearer the time. It would be helpful to download Zoom on to your device beforehand - the app is Zoom Cloud Meetings. Please note that it may not be possible to access your video and microphone if you are remote accessing your office computer - you may want to forward the link.

**Cost:** £35 – Solicitor Member; Associate Member; Trainees (Solicitor, Cilex & Apprentices)  
£50 – Non-Member of BDLS

**CPD:** 1

**This webinar will cover:**

- **Collecting freehold acquisition, lease extensions and right to manage: what is it?**
- **Basic qualification criteria.**
- **Selling and buying during an active claim including how to transfer the benefit of the claim.**
- **Considering past claims: buying a share of the freehold, and checking deeds of variation.**
- **The impact of the reforms and possible pitfalls for conveyancers.**

**Speaker Profile:**

This webinar will be presented by **MATTHEW LEWIS**. Matt has spent his career advising and assisting clients with their residential leasehold relationships, principally concerning developments in Dorset and Hampshire. Matt is an honorary consultant for the national charity the Federation of Private Residents' Associations (FPRA), a member of the Institute of Residential Property Managers (IRPM), and co-founder of Leasehold Management Professionals (LMP). Based in Bournemouth and Poole, Matt provides advice and assistance with lease extensions, freehold purchases (enfranchisement and right of first refusal), right to manage (RTM), applications to the tribunal to appoint a manager, service and administration charges, and management difficulties, including breaches of covenant and lease variations. Matt has been recognised in News on the Block's Hot 100 feature, and numerous times in the Enfranchisement & Right to Manage Awards, along with featuring in Flat Living's 'Property Management 50 Hall of Fame'.

### BOOKING FORM

## WEBINAR: LEASE EXTENSIONS AND ENFRANCHISEMENT FOR RESIDENTIAL CONVEYANCERS – TOP TIPS

**THURSDAY 4 MAY 2023 – 12:00 – 13:00**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 27 April 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£35		
Non Member	£50		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>953/<i>insert delegate name/initials</i></b>



## DEAF AWARENESS TRAINING

**THURSDAY 11 MAY 2023 – 10:00 – 12 NOON**

**Registration:** 09:45 AM

**Venue:** Marsham Court Hotel 3 Russell Cotes Road, Bournemouth BH1 3AB

**Parking:** This is at the rear of the hotel (postcode BH1 3AU) and there is no parking charge. On arrival, please inform hotel reception of your car registration number and, when you leave, ask for the exit code to raise the exit barrier. Alternatively, there is parking at Berry Court in St Peter's Road, Central Car Park in Upper Hinton Road or street parking around the hotel.

**Cost:** £50.00 – Member and Associate Members of BDLS  
£75.00 – Non Member of BDLS

This training is for anyone that wants to know more about how varying degrees of deafness impacts on the daily lives of Deaf and Hard of Hearing people. It provides some useful skills that can be quickly mastered to begin communicating with any deaf or deaf blind person as your patient or their family member, colleague, or acquaintance.

### **What is the course about?**

This 2-hour session is designed to quickly develop some practical skills for effective communication between deaf and hearing people in your own work, educational, family or social environment. It will also help you to identify your potential to further develop skills in BSL, lip speaking or Deaf blind Manual Alphabet communications and perhaps gain accredited vocational qualifications.

### **What topics are covered in the course?**

The course provides an overview of the individual needs of the 11 million people in the UK who have any degree of hearing loss that can cause a lack of access to information and isolation in their community. You will discover, first-hand, the difficulties Deaf and Deaf blind people have in communicating in an environment that is largely focused on the spoken word. You will learn and use the tactics for clear lip speaking, block writing and basic BSL that will benefit all people you meet who have a hearing loss.

This lecture will be presented by:-

**George Raggett, WDDA Trustee & Tutor**, a trustee and trainer for Wilts & Dorset Deaf Association (WDDA ) since 2007 and have been teaching Sign Language and Deaf Awareness / Communications courses since 2001. George has been hard of hearing all his life, using spoken & written English as my preferred language, developing communications skills in British Sign Language for the past 35 years.

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**BOOKING FORM**  
**LECTURE – DEAF AWARENESS TRAINING**  
**THURSDAY 11 MAY 2023 – 10:00 – 12 NOON**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) no later than 30 April 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£50		
Non Member	£75		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

Account Name	Bournemouth & District Law Society
Account Number	56568851
Sort Code	56-00-35
Payment Reference	<b>955/insert delegate name/initials</b>



## OLDER CLIENT UPDATE

**THURSDAY 18 MAY 2023 – 13:30 – 17.15**

<b>Registration:</b>	13.00
<b>Venue:</b>	Marsham Court Hotel, 3 Russell Cotes Road, Bournemouth BH1 3AB
<b>Parking:</b>	This is at the rear of the hotel (postcode BH1 3AU) and there is no parking charge. On arrival, please inform hotel reception of your car registration number and, when you leave, ask for the exit code to raise the exit barrier. Alternatively, there is parking at Berry Court in St Peter's Road, Central Car Park in Upper Hinton Road or street parking around the hotel.
<b>Cost:</b>	£95 – Member and Associate Members of BDLS/Trainees (Solicitors; Cilex; Apprentices) £145 – Non Member of BDLS
<b>CPD:</b>	3

### **This course will include:**

#### **13:30 – 14:00**

**A 'meet the speaker' half hour session before the training begins to allow those who wish to speak to the trainer about any specific cases which they have of concern. This is an open session so all delegates can get the benefit of how to approach the tricky situations which challenge practitioners.**

#### **14:00 – 17:15**

**An update on policy, process and law affecting older clients including, mental capacity, undue influence, lasting powers of attorney, and health and social care, including:**

- \* the Powers of Attorney Bill- changes to the LPA regime**
- \* discovering the certificate provider was disqualified from acting after registration**
- \* changes to the Court of Protection forms and process**
- \* deliberate deprivation round up of Ombudsman cases**

### **Speaker Profile:**

Caroline Bielanska TEP, Independent Consultant Solicitor provides support and advice for law firms, to troubleshoot in complex cases involving vulnerable clients, where the interplay between their capacity, care and finance arrangements, care funding, safeguarding and disputes may arise.

Caroline is author of numerous leading text books on advising the older client and capacity, including Cretney & Lush on Lasting and Enduring Powers of Attorney (Lexis Nexis), The Practitioners Guide to Court of Protection Practice (Bloomsbury), The Elderly Client Handbook (The Law Society) and Elderly Clients- A Precedent Manual (Jordans).

She sits on the Law Society's Mental Health & Disability Committee and the Court of Protection's Rules Review Committee. Caroline won the Trusted Advisor of the Year 2017 and the Vulnerable Client Practice Award 2017 in STEP's Private Client Awards. She was a finalist in 2018, 2019, 2020 & 2021 in the Vulnerable Client Practice Award category.



**BOOKING FORM**  
**OLDER CLIENT UPDATE**  
**THURSDAY 18 MAY 2023- 13:30 – 17:15**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 11 May 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£95		
Non Member	£145		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>948/<i>insert delegate name/initials</i></b>



## WEBINAR: TRICKY ISSUES FOR BUSY CONVEYANCERS

THURSDAY 25 MAY 2023 – 10:00 – 12:15

- Webinar details:** The platform is **Zoom** and can be viewed on a mobile, tablet, laptop or PC. The link to join will be emailed to you nearer the time. It would be helpful to download Zoom on to your device beforehand - the app is Zoom Cloud Meetings. Please note that it may not be possible to access your video and microphone if you are remote accessing your office computer - you may want to forward the link.
- Cost:** £70 – Solicitor Member; Associate Member; Trainees (Solicitor, Cilex & Apprentices)  
£100 – Non-Member of BDLS
- CPD:** 1

**This webinar is suitable for residential conveyancers of all levels of experience and will examine -**

### Rent charges and estate rents charges

- What are they ?
- The enforcement powers of a rent charge owner
- Section 121 of the Law of Property Act 1925
- Advising clients about rent charges and estate rent charges

### Fire Safety Issues

- The use of the EWS1 and gathering information
- The Building Safety Act 2022 and the role of the Regulator
- Higher risk buildings, implied terms in residential leases, and building safety charges
- Scoping the retainer and providing information explanation and advice on fire safety issues.

**Extensive notes will be provided and there will be time allocated for delegate questions**

### Speaker Profile:

This webinar will be presented by **IAN QUAYLE**. Ian qualified as a solicitor and worked in private practice for 12 years specialising in property law matters. Since 1998 he has worked as a consultant for national housebuilders, national and international property developers in relation to all aspects of property, landlord and tenant law with a particular interest in defective title issues – and also for the last 13 years he has worked as a legal trainer specialising in property law with and for national and international firms providing property law training. He has also spoken at numerous property law conferences. He is currently working on a number of projects including soft skills for property lawyers and artificial intelligence and property law.



**BOOKING FORM**  
**WEBINAR: TRICKY ISSUES FOR BUSY CONVEYANCERS**  
**THURSDAY 25 MAY 2023 – 10:00 – 12:15**

Please complete booking form below and return to [office@bournemouthlaw.com](mailto:office@bournemouthlaw.com) by 18 May 2023

Membership Type	Cost	Name of Delegate(s)	Email address
Solicitor Member; Associate Member; Trainees ( <i>Solicitor, Cilex &amp; Apprentices</i> )	£70		
Non Member	£100		
<b>Total</b>	<b>£</b>		

Payment to be made by BACS only. Booking secured upon receipt of payment.

<b>Account Name</b>	Bournemouth & District Law Society
<b>Account Number</b>	56568851
<b>Sort Code</b>	56-00-35
<b>Reference</b>	<b>954/<i>insert delegate name/initials</i></b>